



12. June
until
15. June 2023

"Excellence Network Designing Vocational Education for Sustainable
Development (BBNE) in Uelzen 2023"



Conference folder by

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Schulz, Malte Klages, Emely Sänger

Wednesday, 25 January 2023

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Project assignment

Project occasion: Excellence Network - Vocational Education Sustainable Development (VESD)

As students of the vocational school class "3-WKM" of the the vocational school 1 in Uelzen, we were commissioned to independently plan and follow up a project as part of learning field 13. The envisaged project is a meeting, which is to take place in the form of an "Excellence Network Conference" in June 2023 in the school buildings of Vocational School I Uelzen.

"Sustainability is an important and multi-layered topic that should also become part of everyday school life and establish creative solutions in the long term," - according to the vocational school I Uelzen. From their point of view, an exchange of differently orientated experts for the sustainable orientation of schools and educational institutions is the best instrument for this. This meeting is particularly important for the vocational school in question because, as a pioneer for sustainable education (VESD), they want to create a nationwide flagship project.

The following general conditions had to be taken into account for this conference:

- venue: Uelzen
- expected number of visitors: approx. 30 people (for the entire conference/ possibly higher number for individual events)
- speakers as additional guests must be considered
- a supporting programme must be planned for the entire conference
- funding: is provided by funding
- accommodation must be considered
- sustainable orientation of the conference
- a project journal and learning journal must be kept throughout the entire planning phase

Weekly coordination meetings took place with the teacher and the project leaders.

The students got together in groups to determine a project leader, minute taker and time keeper. The dates can be found in the corresponding journal.

As the students had finished their traineeship at the time of implementation, they had to think ahead and prepare some of the work steps in advance.

The individual groups each discussed the further development of the project and followed a concrete distribution of tasks. Individual work packages were also developed.

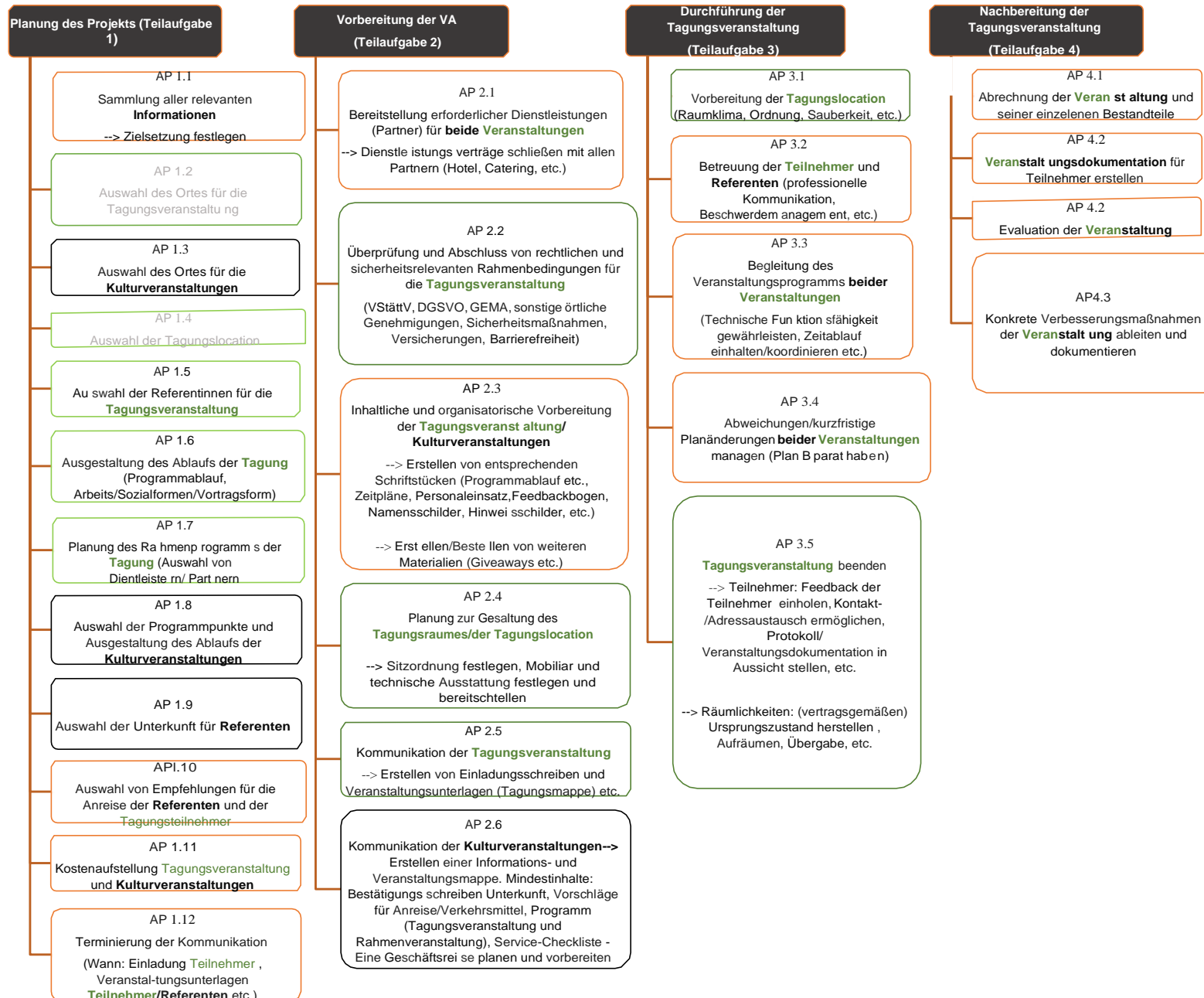
Together, the students worked towards a common goal: A structured elaboration of the project (VESD), whereby an error-free implementation of the project can be realised.

Fact sheet

Project title	Hybrid network meeting - VESD Conference (Excellence Network - Vocational Education Sustainable Development (VESD))
Project enquiry	The project was assigned to us by our teacher Mr Schaar.
Project management Recorder	<ul style="list-style-type: none"> • Nadja Groß • Kyara Jacobs
Reason for the project	<p>Sustainability conference BBS I Uelzen</p> <ul style="list-style-type: none"> • Exchange to visualise the sustainability and learning situation in schools (collecting inspirations)
Benefits for the participants of the project	<p>Sustainable orientation of schools and educational institutions:</p> <ul style="list-style-type: none"> • Create a nationwide lighthouse project
What project results do the participants expect from the project	<ul style="list-style-type: none"> • Creative long-term solutions + measures • Guidelines for the Sustainability Days • Sustainable implementation of the project
Start and end of the project	<p>Start: 16.11.22</p> <p>End: June 2023 or after completion of the project</p> <p>Event: 12/06 - 15/06/2022</p>
Further dates	Wednesday, 30 November 2022, Wednesday, 7 December 2022, Wednesday and 14.12.2022 (discussion with Mr Nowatschin), Wednesday, 21.12.2022 (submission of MS 1+2), Wednesday, 11.01.2023 (conference folder), Wednesday, 18.01.2023 (MS 3 - presentation), Wednesday, 25.01.2023 (reflection / project structure) completion because of finalising the learning field.
Cost framework	<p>Financed by subsidies (amount not yet determined)</p> <ul style="list-style-type: none"> • Further information is not yet available • Information will follow from Mr Nowatschin (early 2023)
The project or project order does not include	<ul style="list-style-type: none"> • Concrete schedule (speaker presentations, timetable, school exhibitions by companies) • Insurance / legal matters

status: 21.12.2022

PROJEKTSTRUKTURPLAN
Organisation, Durchführung und Nachbereitung der Veranstaltung:
Hybrides - Netzwerktreffen VESD



Save the date-Karte

by the team

Front side:



Back side:



Scheduling of the communication:

The **invitation letter** should be sent to the participants on 17 April 2023 for forward planning. For a sustainable dispatch, we recommend sending it by e-mail. This way, any queries / concerns can be discussed and addressed in good time. Confirmation is requested by 01.05.2023 so that hotels & catering services can be informed promptly. The corresponding confirmation letter (see page 4) will be sent to the participants and speakers after the feedback has been received.



Vocational School 1 • Wilhelm-Seedorf-Str.5 • 29525 Uelzen

Ms. / Mr.

xxx

xxxxxxx

xxxxxxxxx

Your sign:

Your message from:

Our sign:

Our message from: xxx

Name: Sebastian Schaar

Phone: 0581 955-03

Fax: Currently not available

E-mail: sebastian.schaar@n-bbs.de

Date: Uelzen, xx.xx.xxxx

Confirmation of your registration

Dear Ms. / Mr. xxx,

with this letter we confirm your registration for the Excellence-Network-Conference. In the attachment we send you all important information for your journey, overnight accomodation and the course of the conference. We very much look forward to your participation in the conference.

If you have any questions, please do not hesitate to contact us by phone or e-mail.

With kind regards

(Space for an electronic signature)

Sebastian Schaar

Attachment

by the team

Selection of speakers for the meeting

Possible Procedure:

Contact the school management/host of this event. There may already be guidelines and predefined speakers.

It would also be an advantage if there was a "moderator" for the event

Request contact details and get in touch with the speakers. Ask about the speakers' schedule

Organise 2-3 months in advance and arrange for a replacement

Cover letter with possible questions:

Dear <contact person>,

the Vocational School I Uelzen is organising a conference (VESD) from 12.06. to 15.06.2023. The topic for this period is "Sustainable orientation of schools and educational institutions". We expect a lively exchange, including discussions.

We would be honoured if you were our moderator for this conference. We are very familiar with your excellent work (referring to the work). In addition to speakers who are exclusively assigned to predetermined time slots, you would accompany the guests throughout the entire conference period and announce the individual topics and familiarise the guests with them. We are sure that with your experience and your personal demeanour, you would be an excellent moderator.

A speech of around 15-20 minutes on the day of arrival and departure would be a pleasant introduction to the conference event. This would allow the guests to familiarise themselves with the upcoming agenda.

We expect around 20-25 people to be present on site and x people to join in online. We look forward to a positive response and will be happy to send you further details after receiving your feedback.

The text can then also be adapted to the speakers who are scheduled to speak on specific topics. Questions like the following examples can be added to the enquiry: Do you already have a schedule for us? Which topics will you go into in more detail or focus on? Do we need to take anything into account? Will you be on site or join us online?

-

Organisation of the Conference

Note: Due to the hybrid event, offline activities / offers in the morning were taken into account.

Programme schedule'

- **Sunday, 11 June:**

If some participants arrive earlier, there will be a contact person/speaker on site to welcome them. After a short welcome of about 20 minutes, there will be a nice get-together and socialising (welcome drink, snacks). This also takes place in consultation with the accommodation. Questions will also be answered (mobility if necessary). After the introductory round, participants will have enough time to get to know their accommodation and prepare for the upcoming conference. Further information will then be provided on Monday.

- **Monday, 12 June:**

09.00-11.00 am: Arrival and check-in at the accommodation
11.30 am: drinks reception with finger food "get together"
12.00 p.m.: Welcome by Headmaster OStD Stefan Nowatschin and presentation of the day's programme
12.30 p.m.: Review of the previous conference
1.00 p.m.: Lunch together
2.00 p.m.: Lecture 2 (Mrs Exner)
3.00 p.m.: Short, sustainable coffee break
3.20 pm: Lecture 3 + tour of the school
16.30: Planning for the next day + comments on restaurant options, farewell

- **Tuesday, 13 June:**

9.00 am. Welcome speech by the main speaker and presentation of the day's programme
9.30 am: Departure for the factory tour; sugar factory or Ue/zena Ue according to RM)
12.30 p.m.: Return followed by a sustainable lunch
13.15 p.m.: Lecture 1 with PowerPoint
1.45 pm: Lecture 2, interactive + brainstorming (sustainable, long-term implementation in schools)
3.00 pm: Small, sustainable coffee break
15:15 pm: Lecture 2 (e.g. student representatives), followed by discussion
16:00 pm: Impulse lecture 3 - On the topic of future sustainable change opportunities at vocational schools
16:15 pm: Regional finger food ("This is how the heath/region tastes"), provided by the caterer and joint discussion with the participants on site
5.00 pm: End of the meeting
5.30 pm: Possibility to participate in a joint BBQ

- **Wednesday, 14 June:**

9.00 am: Welcome speech by the main speaker and presentation of the day's programme
09.15 am: Lecture followed by a sustainable, creative workshop
11.00 am: Compilation of results
12.00 pm: Lunch together
13.00 pm: Sustainable exhibition in the school (with companies/sponsors)
14.30 pm: Joint photo
3.00 pm: Small, sustainable coffee break
3.45 pm: Tour; "600 years of schools in Uelzen"
6.00 pm: Dinner together at Mr.T
7.30 pm: End of the evening / return to the hotel

Thursday 15 June:

10.00 am: Welcome speech by the main speaker, review of the previous days
10.30 am: Visualise and discuss what has been discussed, distribute handouts
11.30 am: Lunch together
1.00 pm: Feedback round with all participants
1.30 pm: End of the meeting + farewell to the participants

Press/Announcement

Note: The letter to the press should not be sent until May, as there should not be too much lead time.

Suggestions for letters to radio or television stations:

In the district of Uelzen:

- General newspaper Uelzen
- Social media/website of the sponsors
- Uelzen TV
- Radio ZuSa

Germany-wide:

- NDR
- - Das Erste
- - ZDF
- - Sat 1
- - Kabel Eins
- - RTL
- - ProSieben

Sponsors:

Possible regional sponsors:

- MyCity / Stadwerke Uelzen (wurde von Arne bereits angefragt)
- Helios Klinikum
- Nordzucker
- Uelzena
- Uelzener Versicherung
- Allgemeine Zeitung
- Bauckhof
- Obstscheune Barum
- Bohlsener Mühle
- Bauer Schwutke
- Holdenstedter Hof
- Mr. T.
- Central Theater
- Leitz
- Volksbank / Sparkasse
- Lebenleben
- Various car companies in the town and district of Uelzen
- Training companies of the students
- City marketing Uelzen / We are Uelzen
- The hotel which is intended for the overnight stay

Cover letter - Company tour

Dear Sir or Madam,

I am a student at the Berufsbildende Schulen I in Uelzen and I am in my third year of training as an office management assistant.

Together with my vocational school class and our teacher, we are planning and preparing a sustainable school project, which is scheduled from **12 June to 15 June 2023** and is to be implemented in reality.

(Deviations or adjustments to the project reserved.)

This involves a conference lasting several days, at which experts from countries including France, Estonia, Austria, Italy and Malta come together at our school to discuss sustainable and creative long-term solutions, which can also be incorporated into everyday school life. This meeting is of particular importance for our school because, as a pioneer for sustainable education (BBnE), we want to create a nationwide lighthouse project.

Venue: Uelzen

Period: 12.06. until 15.06.2023

Planned company tour: 14 June 2023

Expected number of participants: approx. 20-35 people

Age of target group: between 30 and 60 years old

In addition to a structured programme, we would like to introduce the district of Uelzen to the participants from all over the world. Therefore we have considered supplementing the planned event with a company tour. We would like to do this in a regional, sustainably managed company. And this is how we became aware of your company.

The planned company tour would be organised with approx. 20-25 people.

We would like to enquire about your capacities and the possibility of this project. If this is feasible, please send us a preliminary cost estimation.

We would be very grateful for your prompt response and would like to thank you in advance.

Please do not hesitate to contact me if you have any further questions.

We hope that we are able to win you for our project.

Kind regards

Nadja Groß

by Emely Sanger

Catering during the conference

Possible catering services:

Selection of additional programme items

Possible service providers/partners:

Bohlsener Mühle
Sugar Factory:
Nordzucker
Uelzena
Visit to the heath
Hanseatic town of Uelzen:
guided tours
- "The path of the stones"
- "Uelzen - yesterday & today"
- "The path of the stones"
- "600 years of schools in
Uelzen"

"600 Jahre Schulen in Uelzen"

Seit 1333 ist die Existenz von Schulen in der Stadt Uelzen belegt. Während der Führung werden die Orte und Gebäude aufgesucht, die früher Schulen waren oder heute noch sind. Dabei wird über die Entwicklung des Schulwesens im Laufe der Jahrhunderte berichtet.

Selection of service providers:

- Sugar factory (Nordzucker)
- Tour of Uelzena (request was made by Vanessa)
- Hanseatic town of Uelzen; guided tour "600 years of schools in Uelzen"

Costs: could not be determined

Accomodation

Possible accomodations:

- Hotel Deutsche Eiche (Uelzen)
- Hotel Sonnenhügel (Bad Bevensen)
- Hotel Ascona (Bad Bevensen)
- Parkhotel (Bad Bevensen)

Selection of the hotels:

- **Hotel Deutsche Eiche (Uelzen)**

The hotel has the required capacity of 20 single rooms for 20 guests. The hotel is located in the district of Uelzen and is also easy to reach by bike. The hotel catering is regional + seasonal and also vegan/vegetarian on request

- **Costs:**

95,50 € incl. breakfast x 3 nights = 286,50 € per person

- **Hotel Ascona (Bad Bevensen), unfavourable due to the distance and room arrangement**

The hotel has a "Green Sign & Health" sustainability certificate. Regional and seasonal products are offered, vegan / vegetarian food is also possible.

The hotel has a combined heat and power plant.

All rooms are accessible via a lift (barrier-free).

Participants can use the hotel's own bicycles free of charge

Hotel shuttle to the railway station is also offered free of charge subject to availability.

- **Room arrangement:**

20 persons are distributed; 6 double rooms and 8 single rooms

- **Costs:**

90,00 € incl. breakfast per person x 3 nights = 270,00 €

We would favour the Woltersburger Mühle when choosing accommodation. Due to the social and sustainable aspects and the costs of around € 150 per person, this would be a very good choice. The accommodation is also close to the venue (See enquiry from Svea Wüst).

Mobility on site

Selection of options:

Per Taxi:

Taxi und Mietwagen Schmidt

TAXIUNTERNEHMEN

★★★★★ 5.0 (3)

Neu-Ripdorf 84, 29525 Uelzen (Ripdorf) 📍 2,5 km

0581 7 49 11

📍 Erlebach Mano Ltd. & Co. KG Mietwagenverkehr

Brettstr. 19

29525 Uelzen

☎ 0581 20 00

Trabacho: (E-Van für 9 Personen):

The screenshot displays the Trabacho website. On the left, the company name 'trabacho' is shown in a dark box. Below it, the address 'Am Fanktum 3-9, 29525 Uelzen' is listed. There are links for 'Zum Kadenausschnitt', 'Routenplaner', and 'Bus & Bahn'. On the right, the phone number '0581 88 54-111' is provided, along with a 'Gratis anrufen' button. Below the phone number, there are links for 'Info@trabacho.de' and 'http://www.trabacho.de'. A logo on the right side of the page features two overlapping circles (one blue, one orange) above the text 'trabacho hand in hand'.

Bike rental (E-Bike possible):

Die Speichenstimmer

📍 29525 Uelzen, Am Sternplatz 6

Fahrrad-Werkstatt mit Reparaturservice. Verleih von zwei City-Bikes und vier Pedelects.

🚲 Fahrradverleih 🛠️ Fahrradreparatur

New Motion Concepts

📍 29525 Uelzen, Celler Straße 5

Fahrradgeschäft mit Fahrradverleih und Reparaturservice

🚲 Fahrradverleih 🛠️ Fahrradreparatur

🚲 Fahrradgeschäft

Selection of mobility

Form a car pool to possible excursion destinations. Reach more distant places by train. (For example Bad Bevensen or Lüneburg). Cycle to the railway station.

Statement of costs

Conference event:

Cultural event:

Due to a lack of data and informations (insurance, Gema fees, mobility, catering, travel to and from the event, etc.), it is not possible to provide a breakdown of costs.

Arrival/ Departure

Possible means of transport:

Cost presentation:

Recommendations for travellers:

Questionnaire:

Name, Vorname: _____

Geburtsdatum: _____

online Teilnahme Teilnahme in Präsenz
(bitte füllen Sie diesen Fragebogen nur bei der Auswahl des Feldes "Präsenz" aus)

Tag der Anreise: _____

Tag der Abreise: _____

Ich plane eine Anreise mit: Zug / Bus Flugzeug Auto
 Andere (bitte angeben) _____

(Anreise) Von: _____ Nach: _____

(Abreise) Von: _____ Nach: _____

Um den ökologischen Aspekt der Reise zu beachten, berechnen und erstatten wir die gefahrenen/geflogenen Kilometer über die Internetseite www.atmosfair.de . Daher bitten wir um eine Angabe des Flughafens / Bahnhofs o.Ä.

Ich benötige einen Shuttle: ja nein

Datum: _____ Uhrzeit: _____

Von: _____ Bis: _____

Fragebogen zu Ihrem Aufenthalt:

Besteht bei Ihnen körperlichen Beeinträchtigungen? ja nein

Sind Ihnen Allergien oder Unverträglichkeiten bekannt? ja _____
 nein

Besondere Ernährungsform: nein

vegetarisch vegan sonstige
Besonderheiten:

Platz für Anregungen, Wünsche und Informationen:

Wir freuen uns auf Sie!

Legal and safety-related framework conditions

Conference event

Fundamentals:

Firstly, it should be checked whether such events have already been organised in the past within the building (Berufsbildende Schulen I Uelzen). Valuable information can be made available here and used for the new event.

External contacts: local authorities (e.g. public order office), private service providers (e.g. lawyers specialising in event law, tourism managers/event managers).

Legal framework:

General Data Protection Regulation (GDPR): This must be carefully reviewed and taken into account. The following aspects must be observed:

Consent to data processing

- ▶ Conference participants must consent to the processing of data (e.g. participant lists).

Duty to provide information

- ▶ Participants whose data has been stored have the right to be informed whether data has been stored and which personal data this concerns.

Right to be forgotten

- ▶ After each event, in this case the symposium, participants can request the deletion of their data.

Data protection

- ▶ *Data processing must be carried out in such a way that no misuse can take place. This means that personal data must be handled with care and attention at all times.*

Data minimisation

- ▶ *Only the data that is required for the event may be requested. This may be, for example, the choice of food or physical impairments. However, the data must be deleted after the end of the event or when the purpose for which it was collected no longer applies. **Important:** Only collect as much personal data as necessary and as little as possible. This should be taken into account in any elaboration!*

Ordinance on Places of Assembly (VStättV): *The VStättV of the respective federal state (Lower Saxony) must be taken into account for the event to be organised. This means that since the conference is taking place in a school building, it must be checked whether this location is intended for this purpose under building law or whether it is authorised under building law. These regulations are relevant from a certain size (more than 200 visitors) of an event. If necessary, it is recommended (see extract) to inform the school authorities about the planned event.*

Auszug der Niedersächsischen-

Versammlungsstättenverordnung: Unterrichtsräume in allgemein bildenden und berufsbildenden Schulen sind aus dem Anwendungsbereich der Niedersächsischen Versammlungsstättenverordnung ausdrücklich ausgenommen (§ 1 Absatz 3 Nr. 2 NVStättVO). Ob eine Genehmigung als Versammlungsstätte im erforderlichen Umfang im Übrigen (z. B. für die Aula) vorliegt, ist im Einzelfall anhand der bestehenden Genehmigung vom Schulträger zu überprüfen. Es ist daher zu empfehlen, die geplante Veranstaltung mit Besucherinnen und Besuchern rechtzeitig bei dem Schulträger anzuzeigen.

GEMA: If there is to be musical entertainment at the conference event, this must be registered with and authorised by GEMA. As this conference is a rather public event. As the participants are not friends or related to each other, i.e. have no personal connection to each other.

The fees incurred can be charged at <https://www.gema.de/portal/app/tarifrechner/tariffinder>.

Safety-relevant framework conditions:

Is the first aid equipment up to date? Are there trained first aiders on site? If not, can DRK training be organised before the start of the event?

Check the location, condition and labelling of traffic routes, escape routes, emergency exits, areas for the police, fire brigade, ambulance service and the labelling of danger zones and adapt as necessary.

Noise protection; are legal requirements in place? The relevant safety measures must be complied with.

Check fire protection technology (fire extinguishers, sprinklers)

Safety technology (lighting, public address, announcement and alarm systems)

Barrier-free access (sufficient size of the event room, toilet facilities)

Insurance: This task is assumed by the organiser (school management/teachers).

Event liability insurance	insured against the consequences of damage and accidents that occur during the event.
Event technology insurance	protection against damage to technical equipment
Event cancellation insurance	protects the organiser against material consequences. Should the event be cancelled, interrupted or postponed

Planning the design of the conference room/conference location

- *Seating arrangements:*

- *Furniture:*

- *Technical equipment:*

- *Ergonomic conditions:*

- *Documents:*
Name badges/ information signs

Deviations / short-term change of plan (Plan B)

Possibilities:

The event will always be organised in areas protected from the weather. As the technical requirements have already been taken into account.

A tent can be useful for an outdoor dinner, even in bad weather (only in case of rain, wind/thunderstorms, the meal will be moved indoors).

As already noted on the page "Selection of speakers for conference events" it is essential to ensure that replacement speakers are available.

End of the conference

Feedback sheet:

Offline (on site):

With the help of a pinboard, the current mood is recorded in the form of comments / smileys and further questioned if necessary.

Online:

This can be done both online and on site.

Tool: Mentimeter

Checklist – Conference meeting

	Wer?	Wann?	Erledigt
Allgemeines Vorgehen			
Thema festlegen			
Umfang/ Dauer bestimmen			
Aufgabenbereiche verteilen			
Ablauf, Programm erarbeiten			
Rahmen- oder Begleitprogramm erarbeiten			
Zeitplan ausarbeiten			
Kostenplan erstellen			
Referenten anfragen			
Einladung			
Teilnehmer-Liste erstellen			
Einladungsschreiben ausformulieren			
Anmeldeformular anfertigen			
Übernachtungsmöglichkeiten herausuchen und anbieten			
Einladungen versenden (per Mail)			
Anmeldungen notieren			
Erstellung / Beschaffung von Anfahrtsskizzen, Bahnhöfe, Info-Unterlagen, etc.			
Bestätigung herausenden			
Ggf. telefonische Nachfrage, falls Anmeldefrist verstrichen ist			
Hotelbuchung			
Caterer buchen			
Sponsoren			
Veranstaltungskonzept formulieren			
Präsentationsmöglichkeiten zusammenstellen			
Sponsoren auflisten			
Sponsoren ansprechen			
Ggf. Verträge einholen			
Räumlichkeiten			
Raumgröße für die Personenanzahl kalkulieren			
Ausstellungsfläche berücksichtigen			
Sitzplan erstellen			
Bestuhlung organisieren			
Ausstattung			
Rednerpult			
White-Board oder dergleichen			
Beamer (Fernbedienung, Laptopanschluss)			
Leinwand			

Audioanlage + Mikrofon-Anlage			
Pin-Wände (Nadeln, Post-Ist)			
Flip-Chart (Stifte)			
Verpflegung			
Begrüßung (Obst, Kaffee/ Tee, Saft, Gebäck)			
Tagungsraum (Erfrischungsgetränke, Snacks)			
Pausen (Kaffee/ Tee, Wasser, Häppchen)			
Mahlzeiten (Buffet, Wahlmöglichkeiten, Grillgut, Grillbeilagen)			
Sondermahlzeiten			
Geschirr, Besteck			
Ablaufplan			
Zusammenstellung von Tagungsunterlagen, Info-Material zur Ausgabe an die Teilnehmer			
Anfertigung von Namensschildern			
Bereitstellung von Notizblöcken + Kugelschreibern (Werbemittel)			
Technikbedarf der Referent*innen abklären			
Feedbackmöglichkeiten vorbereiten			
Durchführung			
Personal einteilen + informieren			
Eindeutige Erkennungsmerkmale für Betreuungskräfte vor Ort			
Ausschilderung der Räume			
Tagungsräume vorbereiten (Bestuhlung, Technik, Getränke, Snacks, Namensschilder)			
Betreuung der Referent*innen			
Betreuung des Rahmenprogramms			
Nachbereitung			
Dokumentation über die Veranstaltung			
Dankeschön für ggf. freiwillige Helfer*innen			
Evaluationsbesprechung			

Project evaluation form

	Yes	to a certain extent	NO	remarks
Was the project objective clearly defined and understandable for everyone?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Were the tasks distributed wisely??	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Was a group dynamic noticeable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Were new skills/knowledge acquired? If so, which ones?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Were the sub-goals completed and submitted on time?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Did any problems arise during planning?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has the project been successfully completed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



Studienseminar
Hannover 
 LbS

Caritas
Schulen

Ausbildungszentrum
für Sozialberufe

Berufsbildende Schulen I
Uelzen



Ausbildungszentrum für Sozialberufe Wielandgasse Graz

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